



City of Greenfield

Community Development Department – Planning Division
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 Tel: (831) 304-0333 | Fax: (831) 674-3149
www.ci.greenfield.ca.us

OFFICE USE ONLY	
Application No:	
Submission Date:	
Application Fee:	

COMMERCIAL CANNABIS REGULATORY PERMIT RENEWAL OR MODIFICATION

PERMIT TYPE: Adult-Use Medicinal Only

CANNABIS TYPE:

- Cultivation <10,001 s.f.
 Cultivation >10,001 s.f.
 Distribution – Independent
 Distribution – Affiliated with Another Permittee(s)
 Manufacturing
 Retail / Dispensary
 Testing

SEC. I: BUSINESS INFORMATION			
Business Name:			
Business DBA:			
Property Address:			
	City:	State:	Postal Code:
Prior City of Greenfield Cannabis Permit No.		Seller's Permit No.	
City Business License		Issuance Date:	

SEC. II: SUBMITTAL REQUIREMENTS		
Applying For: <i>(Choose One)</i>	<input type="checkbox"/> Annual License Renewal	<input type="checkbox"/> Modification of Premises (Material change to the licensed premises)
Review the following submittal requirements and submit those that are required for your type of application. <u>Applications will not be approved without them.</u> For descriptions and pricing of the submittal requirements, See page 2 of this form.		
Submittal Requirements	Annual License Renewal	Modification of Premises
Cannabis Permit Renewal Application	Yes	Yes
Development Agreement/Statement of Understanding	Yes	Yes
Application Fee (As Per Application Type)	Yes	Yes
Background Application Fee (Per Individual)	N/A	N/A
Property Owner Statement of Consent	Yes	Yes
Lease or other proof of property control	Yes	Yes
Background Application & Gov't ID (Each Owner)	Yes	Yes
Current Employee List	Yes	No
Proof of Insurance	Yes	Yes
Current Floor Diagram	Yes	Yes
Proposed Floor Diagram	Yes	Yes
Security Camera Diagram	Yes	Yes
Security Alarm Contract	Yes	Yes

CONT. - SEC. II: SUBMITTAL REQUIREMENTS

Description of Submittal Requirements	
<i>Only submit those items required for the type of change for which you are applying. For a list, See page 1</i>	
Submittal Items:	Description:
Cannabis Permit Renewal Application	Complete and Sign Cannabis Permit Renewal Application
Statement of Understanding	Initialed, signed notarized City of Greenfield Statement of Understanding.
Application Fee	Proof of payment of the application fee. \$XXXX
Background Application Fee	Proof of payment of the background fee(s), as applicable. \$300.00per individual
Property Owner Statement of Consent	A notarized statement and acknowledgement from the legal owner of the subject property contemplated by the application consenting to the proposed cannabis operation at his/her property as contemplated by this application shall be submitted. If either applicant or owner are the legal owners of the subject property contemplated by this application, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director.
Lease or other proof of property control	Annual License Renewal application: An Existing lease showing the property is secured for the duration of the renewal period. <i>Modification of Premises application: A lease that has been revised due to the modification.</i>
Background Application & Gov't ID (Each Owner)	Completed and signed Cannabis Permit Employee/Owner Background Application and color copy of a valid government-issued photo identification, such as a valid California Driver's License, for each owner as defined in the Greenfield Municipal Code (GMC) and in compliance with State law.
Current Employee List	A list with names of current employees and each employee's hire date.
Proof of Insurance	Evidence satisfactory to the Director showing compliance with all insurance requirements, including a minimum \$1,000,000 general liability policy for all license types.
Current Floor Diagram	Drawn to scale and fully dimensioned, a diagram of the current layout of the licensed premises.
Proposed Floor Diagram	Drawn to scale and fully dimensioned, a diagram of the proposed layout of the licensed premises showing the proposed use of all areas on the premises, including storage, restrooms and security equipment locations.
Security Camera Diagram	A diagram showing the locations of all security cameras on the premises.
Security Alarm Contract	Valid security alarm contract for the duration of the license period.

Modification of Premises (Proposed Changes to Premises)		
A licensee must submit an application prior to performing any material changes to the premises. Material changes include but are not limited to: Any increase or decrease in physical size, changes to ingress and egress from limited-access areas, the addition of sales counters or display cases and the installation or replacement of electric fixtures or equipment for purposes of increasing production. Licensees may not modify their licensed premises until approved by state and local authorities.		
If the modification is temporary, period when the proposed change will occur:	Stat Date: (MM/DD/YY)	
	End Date: (MM/DD/YY)	

SEC. III: APPLICANT DECLARATIONS

I declare under penalty of perjury in the second degree that I have read the following application and all attachments thereto, and that all information therein is true, correct and completed to the best of my knowledge.		
Applicant Signature	Title	Date