



City of Greenfield

Community Development Department – Building Division
599 El Camino Real, Greenfield, CA 93927
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www.ci.greenfield.ca.us

PROCESSING AGREEMENT

Agreement for Payment of Costs of Development and Permit

FOR CITY USE ONLY	
Project Number:	_____
Address of Project:	_____
Issue Date:	_____

This Agreement is by and between the City of Greenfield (“City”) and _____ (“Applicant”). The project is a development project or permit application, generally described as follows: _____

Property Location: _____

Applicant Name: _____	Phone No.: _____
Firm Name: _____	Email: _____
Address: _____	Federal Tax ID or Social Security No.: _____

Interest of Applicant (e.g., owner, tenant, lessee, optionee): _____

Contact Name: _____	Contact Phone No.: _____
Address (if different) _____	

On _____, 20__ , Applicant submitted an application to the City for a development project and/or permit (“Project”). In consideration of the City processing the Project, Applicant agrees to pay all fees, licenses, personnel, consultant, and related direct, indirect and overhead costs for review, analysis, special studies, and processing (including planning commission and city council review and public hearings), necessary for the Project (the “Processing Costs”), even if the application is withdrawn, modified by Applicant, not approved, approved subject to conditions, or modified upon approval. Applicant agrees to make a deposit(s) to be applied toward the Processing Costs, in an amount and at such time as requested by the City. Applicant acknowledges that the actual Processing Costs of the Project may exceed any deposit requested by the City, and Applicant will pay to the City any additional amount when and as requested by the City. Applicant further agrees that the non-payment of Processing Costs and/or requested deposits entitles the City, without penalty or risk, to discontinue processing the Project, withhold Project approval, withhold issuance of permits, or condition project approval subject to payment of all Processing Costs of the Project.

Interest will accrue on all Processing Costs unpaid 30 days after billing at the maximum legal rate, and the City is entitled to recover its costs, including attorney’s fees, in collecting unpaid accounts. Invoices are due and payable within 30 days.

Applicant agrees to hold harmless City and its officials, officers, employees, agents, and consultants for all costs and expenses, including attorney’s fees, incurred by City or held to be the liability of the City in connection with City’s defense of its actions in any proceeding brought in any State or Federal court challenging the City’s actions with respect to the Applicant’s Project.

The person executing this Agreement on behalf of the Applicant represents that he/she has authority to enter into this agreement on behalf of the Applicant.

CITY OF GREENFIELD

APPLICANT

By: _____
Community Development Director

By: _____
Print Name and Title