



## City of Greenfield

Community Development Department – Building Division  
599 El Camino Real, Greenfield, CA 93927  
Tel: (831) 304-0333 | Fax: (831) 674-3149  
Email: [inspections@ci.greenfield.ca.us](mailto:inspections@ci.greenfield.ca.us)  
[www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us)

## SIGN SUBMITTAL REQUIREMENTS (WALL MOUNTED / FREESTANDING)

### Building Design Criteria

All construction requirements are based on the California Code of Regulations (CCR) Title 24:

- 2022 California Building Code (CBC)
- 2022 California Residential Code (CRC)
- 2022 California Mechanical Code (CMC)
- 2022 California Plumbing Code (CPC)
- 2022 California Electrical Code (CEC)
- 2022 California Fire Code (CFC)
- 2022 California Energy Code (CEnC)
- 2022 Building Energy Efficiency Standards
- 2022 California Green Building Standards

#### Geographical Information:

Wind Speed - 110 MPH

Wind Exposure - C

Seismic Zone - 4

Seismic Design - D

Climate Zone - 4

Other Codes:

- 2015 International Property Maintenance Code
- City of Greenfield Municipal Code

***This is a comprehensive submittal list. All items may not pertain to your specific project.***

### Submittal Requirements

1. Accompanied Documents
  - A) Sign Permit Application
    - Must be completed by applicant
    - The planning department approval is required prior to Building Department submittal.
    - Each Application must include your project valuation and complete description of work.
2. Digital Copy of Plan Documents
  - A) Electronic Copy
    - Plans
3. Plan Documents Submittal List
  - A) Drawings
    - Plot Plan - Topography shall extend beyond the site boundaries to such distance as to show vegetation or structures that might be impacted by the project.
      - (a) Street Address: Must be identified on the plans
    - Sign Design – Demonstrating exact sign design
      - (a) Dimensions: Height and Width
      - (b) Sign Lighting (If applicable)
      - (c) Sign Location: Include drawing of building with proposed location of sign
      - (d) Sign Anchoring: Demonstrate how sign will be fastened on the building face.
    - Construction / Foundation Details (if Free-standing Sign)