



City of Greenfield

Community Development Department – Building Division
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RE-ROOF QUESTIONNAIRE

The following is the City of Greenfield questionnaire for re-roofing permits. Note that these questions do not determine if the existing roof framing is sufficient to support the new roof material, but rather provide basic information to be used in the issuance of the permit, and as a scope of work for the City of Greenfield Inspection staff. Although not recommended by the City of Greenfield, the California Building Code (CBC) does allow the installations of some roofing materials directly over the existing roofing material if approved by the roofing materials manufacturer. If such an installation is proposed, the City will require that manufacturer's cut-sheets be provided to the inspector in the field to confirm the proposed overlay roof and minimum methods of attachments. Also note that skylights installed during the re-roofing process (or other construction beyond the re-roof) will require an additional permit and perhaps additional note/details of construction. Note that even with this form, the City of Greenfield reserves the right to request additional drawings and/or information as determined by the completion of this form or from items encountered during field inspections.

Building Address: _____

Existing Roofing Material (check one):

- | | |
|---|---|
| <input type="checkbox"/> Wood Shakes | <input type="checkbox"/> Composition Mineral |
| <input type="checkbox"/> Lightweight Tile (less than 6 psf) | <input type="checkbox"/> Heavyweight Tile (all other types) |
| <input type="checkbox"/> Metal Roofing | <input type="checkbox"/> Built-up Roofing |

Proposed (new) Roofing Material (check one):

- | | |
|---|---|
| <input type="checkbox"/> Wood Shakes | <input type="checkbox"/> Composition Mineral |
| <input type="checkbox"/> Lightweight Tile (less than 6 psf) | <input type="checkbox"/> Heavyweight Tile (all other types) |
| <input type="checkbox"/> Metal Roofing | <input type="checkbox"/> Built-up Roofing |

Existing Solar Panels? Yes No

Will plywood underlayment be installed with this installation of the new roof? Yes No

How many square feet of new roof is proposed to be installed? _____

PRIOR TO INSPECTIONS, THE CONTRACTOR WILL SUPPLY A HEAVY-DUTY (TYPE 1) EXTENSION LADDER ON THE JOB, EXTENDED A MINIMUM OF 3 FT. ABOVE ROOF EDGE AND SECURED TO THE STRUCTURE.

THE CITY OF GREENFIELD REQUIRES TWO INSPECTIONS:

1. ROOF DECK (plywood)
2. FINAL

RE-ROOF TEAR-OFF PROCEDURE

To allow the roofing contractor to maintain the integrity of weather protection for re-roof projects in the City of Greenfield, the following procedure shall be the standard for Tear-Off inspections:

- In lieu of an inspection, the roofing contractor shall provide a letter on company letterhead that explains how/where the replacement of damaged material took place, or if no damaged material was viewed during the tear-off process. This letter should be available to the inspection staff and shall be required to complete the final approval process.

I, _____, do declare under penalty of perjury that the answers provided for this questionnaire are true.

Signature: _____ Date: _____

RE-ROOF PROCEDURES WHEN NEW ROOF MATERIAL EXCEEDS WEIGHT OF EXISTING

On Re-Roof projects in the City of Greenfield where the new roof material will exceed the PSF (pounds per square foot) of the existing roof material, the Building Official may request a detailed roof plan which shows the type, dimension, spacing and span of the roof framing members. This information shall be reviewed to determine that the allowed loads of the roof framing are not exceeded. In some instances, a wet stamped letter and a detailed drawing may be required by a licensed engineer, attesting to the ability of the roof framing to support the prescribed loads. An analysis of the lateral resistance of the building may also be required due to the increased roof load.

FOR CITY OF GREENFIELD USE ONLY

	<u>area of roof</u>	<u>material cost</u>			
New Roof Area	_____	x _____	=	_____	
Plywood Factor	_____	x _____	=	_____	

Total Estimated Evaluation

Roofing Material Valuation Costs:

Wood Shakes	\$4.00/sq. ft.	3.5 PSF
Composition Mineral	\$3.00/sq. ft.	3.0 PSF
Lightweight Tile (less than 5 psf)	\$4.50/sq. ft.	5.0 PSF
Heavyweight Tile (all other types)	\$3.25/sq. ft.	+5.0 PSF
Metal Roofing	\$3.50/sq. ft.	3.5 PSF
Built-up Roofing	\$3.00/sq. ft.	N/A
Plywood	\$1.00/sq. ft.	0.5 PSF

Required roofing material (per the City Roofing Ordinance): A B C